

CHARTER TOWNSHIP OF CALEDONIA
COUNTY OF KENT, MICHIGAN

At a regular meeting of the Township Board of the Charter Township of Caledonia, held at the Township and Village Hall, 8196 Broadmoor Avenue SE, Caledonia, Michigan on the ____ day of _____, 2018 at 7 p.m.

PRESENT: Members:

ABSENT: Members:

The following ordinance was offered by _____ supported by_____.

ORDINANCE NO. ____ - ____

[Township Fire Department; Public Safety Advisory Committee]

AN ORDINANCE to amend Township Ordinance No. 92-5, the Township Fire Department Ordinance, so as to make changes in the composition of the Public Safety Advisory Committee and its procedures; and to adopt other amendments in Township Ordinance 92-5

THE TOWNSHIP OF CALEDONIA ORDAINS:

Section 1. PUBLIC SAFETY ADVISORY COMMITTEE. Section 4 of Ordinance No. 92-5 is hereby amended so as to read in its entirety as follows:

Section 4. PUBLIC SAFETY ADVISORY COMMITTEE.

(a) Public Safety Advisory Committee. The Caledonia Township Public Safety Advisory Committee (the "Committee"), is hereby established.

(b) Membership.

(1) The Committee shall consist of ~~seven~~ **five** members, who shall be appointed by the Township Board, after recommendation of the Township Supervisor, for terms of three years

each and until their successors are appointed. Committee members may be reappointed. The term of each member shall coincide with the calendar year.

(2) ~~Persons currently serving as members of the former Fire Department Advisory Committee may, in the Township Board's discretion, continue in office as members of the Public Safety Advisory Committee.~~ The members appointed to the Committee commencing with the first full calendar year after the adoption of this ordinance may be appointed to terms with varying expiration dates, so as to stagger the terms of Committee members, so that not all terms will expire at the same time.

(3) The Township Fire Chief shall be an ex officio member of the Committee. No member of the Township Fire Department shall be eligible to serve on the Committee. Committee members shall serve without compensation, but shall be entitled to actual and necessary expenses approved by the Township Board and incurred in performance of their official duties.

(4) A vacancy in any position on the Committee shall be filled by the Township Board, after recommendation by the Supervisor, for the unexpired term.

(c) Composition of Committee. Of the total membership of the Committee, three members shall be Township Board members and the remainder shall be other residents of the Township. The Township Supervisor shall serve as one of the Township Board members on the Committee.

(d) Duties and Responsibilities.

(1) The Committee shall act as an advisory committee to the Township Board concerning the Township Fire Department, other Township fire protection matters and Township public safety matters, including law enforcement, emergency medical and rescue matters, disaster planning and coordination and other matters involving the protection of persons and property in the Township.

(2) The Committee shall carry out such other duties as are assigned to it by the Township Board.

(3) The Committee may carry out studies and investigations concerning fire department equipment, personnel, fire and rescue operations, equipment for emergency medical and rescue services, law enforcement services, disaster relief, capital expenditures, and future planning.

(4) The Committee shall establish bylaws, rules and regulations for the operation of the fire department and the care of fire department equipment, subject to approval of the Township Board.

(5) The Committee shall adopt bylaws for its operations and procedures, subject to approval of the Township Board.

(e) Officers of the Committee. Annually, the Committee shall elect from among its members a chairperson, a vice chairperson and a secretary. The chairperson shall preside at Committee meetings. In the absence of the Chairperson, the Vice Chairperson shall preside. The Secretary shall prepare and maintain minutes of all meetings. Copies of minutes shall be given to the Township Clerk, for inclusion in Township files. Officers shall serve until their successors are elected. Officers shall be eligible for re-election.

(f) Meetings. The Committee shall meet as frequently as necessary for the effective discharge of its responsibilities. It shall also meet when requested by the Township Board, and shall respond in a reasonable time to requests by the Township Board concerning matters within the Committee's responsibilities.

(g) Liaison with Fire Chief. The Committee shall confer with the Township Fire Chief regarding the operations, personnel and equipment of the Fire Department, and for future planning for fire protection and emergency medical and rescue services in the Township.

Section 2. OTHER MATTERS. This ordinance and ordinance No. 92-5, as amended, may be codified into a single ordinance, and included in that form in the Township ordinance book.

Section 3. SCOPE OF ORDINANCE. This ordinance amends Ordinance No. 92-5 only in the respects specifically stated herein. All other provisions of Ordinance No. 92-5 remain in full force and effect.

Section 4. EFFECTIVE DATE. This ordinance shall become effective upon its publication after adoption, or upon the publication of a summary of its provisions, in a local newspaper of general circulation.

AYES:

NAYS:

ORDINANCE DECLARED ADOPTED.

Bryan Harrison
Township Supervisor

Jennifer Venema
Township Clerk

First Reading: _____

Second Reading: _____

Ordinance becomes effective: _____

I hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the Township Board of the Charter Township of Caledonia at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

Jennifer Venema
Township Clerk