

CHARTER TOWNSHIP OF CALEDONIA
APPLICATION FOR PERMIT TO ERECT PERMANENT SIGN

FOR OFFICIAL USE ONLY

Date Received _____
File Number _____
Fee Paid _____
Check # _____ Cash

No permanent signs except residential or governmental signs or those exempt from the provisions of Chapter XIX of the Caledonia Township Zoning Ordinance, shall be placed, constructed or erected unless a permit therefor has been issued.

Applicant Name _____ Phone# _____ Fax# _____

Address _____ Zip Code _____

Name of Property Owner if different than above: _____

If Applicant is not the owner of the property for which the sign is proposed, please attach a notarized statement from the owner acknowledging his/her awareness of this application.

The Sign Permit is being applied to the following described property:

Address _____

Present zoning district classification _____ Parcel Number: 41 - 23 - _____

Type of Sign Freestanding Sing Wall Sign Roof Sign Government Sign
 Construction Sign Billboard Other _____

Specifications Size: _____ ft. by _____ ft.; Number of sign faces _____; Total sign area _____ square feet

Height above grade: _____ ft. Projection from building (wall signs) _____ in./ft.

Materials(s): _____ Estimated weight (roof and wall signs) _____ pounds;

Will sign be illuminated? Yes No Method of Illumination _____

Distance from other existing billboard signs (Billboards only) _____ ft.

The following materials must accompany all applications:

- 1. Submit a site development plan indicating the location of the sign in relation to lot lines, buildings and the street right-of-way.**
- 2. Attach a sketch/drawing of proposed signage showing ad copy and actual dimensions.**

I hereby certify that the above statements are true, complete, and accurate to the best of my knowledge.

Signature of Applicant _____ Date _____

Optional: I hereby grant permission for members of the Caledonia Township Planning Commission, Township Board and/or Township Staff to enter the above-described property for the purpose of gathering information related to the application.

Signature of Owner _____ Date _____

Please deliver or mail this completed form, along with a **non-refundable \$20.00 application fee**, to the Charter Township of Caledonia, 8196 Broadmoor Ave. SE, Caledonia, MI 49316, phone (616) 891-0070.