

CHARTER TOWNSHIP OF CALEDONIA
APPLICATION FOR PRIVATE ROAD REVIEW

OFFICIAL USE ONLY

Date Received: _____

Check Number: _____

Private Roads are regulated in section 3.29 of the Zoning Ordinance. Through the application of site plan provisions, the attainment of the aims of the General Development Plan will be assured and the Township will develop in an orderly fashion.

THIS FORM MUST BE COMPLETED AND SUBMITTED IN ITS ENTIRETY, INCLUDING SUPPLEMENTAL MATERIALS AND THE APPLICATION FEE, IN ORDER TO ASSURE PROPER REVIEW. INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE APPLICANT.

Applicant's Name _____ **Daytime Phone** () _____

Email Address _____

Agent's Name (if any) _____ **Daytime Phone** () _____

Email Address _____

Address _____ **Zip Code** _____

Property interest of applicant (owner, contract purchaser, etc.) _____

Name of owner (if different than applicant) _____

Property Address: _____ Parcel Number: 41-23-

Current Zoning District _____

Describe, in a narrative, the specifics of the Private Road, including ROW width, pavement width, number of units, phasing and maintenance. Please attach a site plan containing all required information per section 3.29 (e) 1-8. Private roads shall comply with the design and construction requirements of Section 3.29 (f). Please attach a draft maintenance agreement for the private road for review by the Township Attorney. Please submit 14 copies of all application materials (including 14 copies of the fully dimensioned site plan) as follows:

- 5 folded 24x36 copies of full submittal package
- 9 copies of 11x17 reductions
- 1 digital copy of entire submittal in pdf format

Each application must be accompanied by the appropriate application and escrow fees in accordance with the schedule of fees adopted by the Township Board on October 5, 2016.

	<u>Application Fee</u>	<u>Escrow Fee/Security Deposit</u>
Private Road (New, with land division)	\$250	\$1,500
Extension at end of existing Private Road	\$250	\$1,500
Add units to existing Private Road (w/land division)	\$150	\$500

Signature of Applicant **X** _____ Date _____

Application and escrow security deposit fees shall be in the amount established by resolution of the Township Board of Trustees. One check may be written to cover both application and escrow fees. Application fees are not refundable. Escrow fees are considered a security deposit for the project, and will be refunded upon completion of the project. **Ongoing charges incurred during the review and processing of applications, such as engineering and legal fees, will be billed back to the applicant for payment.** Failure to pay ongoing charges will result in the withholding of project approval.

I have read and understood the Township's Security Deposit/Escrow Fee Policy:

Signature of Owner **X** _____ Date _____