



TO ALL CONTRACTORS WORKING IN CALEDONIA TOWNSHIP

As of August 15, 1994, Caledonia Township will require registration of all contractors working in this township. A registration fee of \$15.00 will be charged. This registration form should be read, signed and returned with this fee.

This contractor (homeowner) is aware of the following Caledonia Township requirements:

1. A copy of the contractor's license must accompany this registration.
2. Only registration licensed contractors can obtain permits.
3. Permit is required prior to commencement of work.
4. Proper street address obtained from Kent County Road Commission must be on all permits, and be used when requesting inspections.
5. Permit is valid only when received and accepted by inspection personnel.
6. No work shall be covered or concealed without inspection and approval.
7. Each contractor is responsible for arranging for his own inspections.
8. Final inspection and Certificate of Occupancy is required for all projects before occupancy occurs.
9. Failure to comply with any of the above may result in a double permit fee. Failure to pay will result in revocation of permits.
10. Homeowners are exempt of the \$15.00 fee.
11. Building permits will not be issued for commercial/industrial work until reviewed by Fire Marshal.
12. Homeowners can obtain a Homeowner Permit for a single family dwelling in which he lives or is about to occupy for not less than one (1) year.
13. This registration may be revoked by Caledonia Township if at any time code or ordinance violations are not corrected within 30 days.

License Holder's Signature _____ Date _____

Title _____

1. Contractor's Business Name _____
2. Contractor's Business Address _____
CITY - STATE - ZIP
3. Contractor's Business Phone _____
4. Contractor's License Number _____
5. License Issued By _____
6. License Expires _____
7. Contact Person's Name _____
8. Contact Person's Address _____
9. Contact Person's Phone _____
10. **email address** _____