

**CHARTER TOWNSHIP OF CALEDONIA
BOARD OF TRUSTEES**

MEETING NOTICE

A regular meeting of the Charter Township of Caledonia Board of Trustees
will be held beginning at 7:00 p.m. on Wednesday, April 7th, 2021

**Please Note: This Meeting Will Be A Zoom Meeting
Link Available On The Township Website**

TENTATIVE AGENDA

- 1. CALL TO ORDER / ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CONSIDERATION OF THE MEETING AGENDA**
- 4. PUBLIC COMMENT (BRIEF – UP TO 2 MINUTES)**
- 5. INQUIRY OF CONFLICT OF INTEREST**
- 6. APPROVAL OF THE CONSENT AGENDA**
 - A. Minutes of the March 17th, 2021 Meeting
 - B. Approval to Pay Bills
 - i. Accounts Payable
 - C. Report From Township Administrator
- 7. REPORTS FROM BOARD/COMMITTEE OFFICERS AND STAFF**
- 8. CORRESPONDENCE**
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
 - A. Resolution – Resolution To Schedule Public Hearing For Consideration Of An Application For Industrial Facilities Tax Exemptions For Ascent Brands Incorporated [Ascent Brands Inc- Southbelt Industrial Dev District No. 2 (5111 Beltway Drive)]
 - B. Resolution – Resolution To Approve Access And Grant Permit For Use Of Township Right-Of-Way [US Signal Company, LLC]
 - C. Motion – To Approve Bid For Parking Lot Sealing/Striping
 - D. Motion – To Approve Proposal From Century A&E For Generator Replacement
 - E. Motion – To Approve Job Posting And Search Committee Appointment For Administrative Assistant Planning/Zoning/Building (To Be Provided)
 - F. Motion – To Approve 2021 Permit For The Sale Of Consumers And Low Impact Fireworks [Application Of Jakes Fireworks]
- 11. BOARD COMMENT**
- 12. PUBLIC COMMENT (EXTENDED – UP TO 5 MINUTES)**
- 13. ADJOURNMENT**



**CHARTER TOWNSHIP OF CALEDONIA
BOARD OF TRUSTEES**

A regular meeting of the Charter Township of Caledonia Board of Trustees will be held beginning at 7:00 pm on Wednesday, March 17, 2021, via Zoom per Executive Order.

NOTE: Individuals with disabilities may request auxiliary aids and services for the meeting by contacting the Township Clerk at 616.891.0070

MEETING MINUTES

**1. CALL TO ORDER / ROLL CALL
p.m.**

TIME: 7:00

Roll Call:	SNOEYINK: Present, attending remotely from Caledonia, MI. HERMENET: Present, attending remotely from Caledonia, MI. BRADSHAW: Present, attending remotely from Caledonia, MI. HARRISON: Present, attending remotely from Caledonia, MI. HENRY: Present, attending remotely from Caledonia, MI. ZOLLER: Present, attending remotely from Caledonia, MI. ROBERTSON: Present, attending remotely from Caledonia, MI.
Others Present:	Citizens, Media, Chief Siler, Assistant Clerk Skidmore

2. PLEDGE OF ALLEGIANCE AND INVOCATION – Supervisor Harrison

3. CONSIDERATION OF THE MEETING AGENDA

New Business Items 10.D. and 10.H will be removed from the agenda.

Motion Stated:	Harrison – Motion to strike 10.D. and 10.H. from the agenda.
Motion Supported:	Snoeyink
Motion Status:	Approved

Motion Stated:	Hermenet – Motion to approve the agenda.
Motion Supported:	Zoller
Motion Status:	Approved

4. PUBLIC COMMENT (BRIEF - UP TO 2 MINUTES)

Public Comment:	None
Board Response:	

5. INQUIRY OF CONFLICT OF INTEREST

Due to Trustee Bradshaw’s employment with Progressive A&E, he will recuse himself from Agenda item 10.G.

6. APPROVAL OF THE CONSENT AGENDA

A. Minutes of the March 3, 2021 Meeting

- B. Approval to Pay Bills
 - i. Accounts Payable
 - ii. Accounts Payable Current Tax
- C. Treasurers Report
- D. CD Report
- E. Building Department Report
- F. Utilities Report
- G. Report From Township Administrator

Motion Stated:	Hermenet – Motion to approve the Consent Agenda.
Motion Supported:	Snoeyink
Motion Status:	Approved

7. REPORTS FROM TOWNSHIP ADMINISTRATOR

Robertson and members of the Board discussed the idling trucks at the Circle K and possible solutions to mitigate the issue.

8. CORRESPONDENCE

None

9. UNFINISHED BUSINESS

- A. Ordinance – 2nd Reading – An Ordinance To Amend The Zoning Ordinance Of The Charter Township Of Caledonia [3.59 Architectural Standards]

Harrison – No public comment was received.

Motion Stated:	Zoller – Motion to approve an Ordinance To Amend The Zoning Ordinance Of The Charter Township Of Caledonia [3.59 Architectural Standards].			
Motion Supported:	Hermenet			
Roll Call Vote:	SNOEYINK:	Aye	HENRY:	Aye
	HERMENET:	Aye	ZOLLER:	Aye
	BRADSHAW:	Aye	ROBERTSON:	Aye
	HARRISON:	Aye		
Motion Status:	Approved			

- B. Ordinance – 2nd Reading – An Ordinance To Amend The Zoning Ordinance Of The Charter Township of Caledonia [Agri-Tourism and Agri-Business]

Harrison – The Township received one letter from a resident that is impacted by this Zoning Ordinance Amendment and is in favor of its adoption.

Motion Stated:	Bradshaw – Motion to approve an Ordinance To Amend The Zoning Ordinance Of The Charter Township of Caledonia [Agri-Tourism and Agri-Business].			
Motion Supported:	Snoeyink			
Roll Call Vote:	SNOEYINK:	Aye	HENRY:	Aye
	HERMENET:	Aye	ZOLLER:	Aye
	BRADSHAW:	Aye	ROBERTSON:	Aye
	HARRISON:	Aye		
Motion Status:	Approved			

10. NEW BUSINESS

A. Motion – To Approve The Purchase of 15-Cairns 1044 Helmets From Apollo Fire

Motion Stated:	Zoller – Motion to approve the purchase of 15-Cairns 1044 Helmets from Apollo Fire.
Motion Supported:	Hermenet
Motion Status:	Approved

B. Motion – To Approve The Purchase of A Milwaukee Tool Box From Home Depot

Siler indicated that the particular tool box included within the Board Packet is sold out at Home Depot.

Motion Stated:	Zoller – Motion to approve the purchase of a tool box for Fire Department use at a cost not to exceed \$1,500.00.
Motion Supported:	Hermenet
Motion Status:	Approved

C. Motion – To Approve Board Room AV Renovation Proposal – Feyen Zylstra

Robertson will contact Feyen Zylstra for clarification on the warranty to determine if the 1 year expanded support at a cost of \$3,035.89 is a necessary addition to the manufacturer’s warranty.

Motion Stated:	Hermenet - Motion to approve board room AV renovation proposal giving administrator ability to accept depending on clarification of warranty.
Motion Supported:	Zoller
Motion Status:	Approved

~~D. Motion – To Approve Purchase of a 7ft x 7ft Resin Storage Shed From Home Depot~~

Motion Stated:	
Motion Supported:	
Motion Status:	

E. Motion – To Approve The Purchase of 2 – 6ft Pressure Treated Picnic Tables From Home Depot

Robertson stated that these tables would be utilized at the Dog Park.

Motion Stated:	Zoller – Motion to approve the purchase of 2 – 6ft pressure treated picnic tables from Home Depot.
Motion Supported:	Snoeyink
Motion Status:	Approved

F. Motion – To Approve The WWTP Pay Application #3 and Change Order #1

Robertson indicated that the change order will reduce the cost of a number of items and that the Township Engineer approves of the change order.

Motion Stated:	Bradshaw – Motion to approve the WWTP Pay Application #3 and Change Order #1.
Motion Supported:	Snoeyink
Motion Status:	Approved

Trustee Bradshaw recused himself and left the meeting at 7:31 p.m.

G. Motion – To Approve Reamended Raingarden Settlement Agreement With Progressive A&E

Robertson recommended that the Township not ask Progressive A&E for the plant bed maintenance option on the DJ’s Landscape Maintenance quote. He felt that the Township park maintenance employee should be responsible for the plant bed maintenance.

Motion Stated:	Robertson – Motion to approve the amended Raingarden Settlement Agreement with Progressive A&E.
Motion Supported:	Harrison
Motion Status:	Approved

Trustee Bradshaw returned to the meeting at 7:37 p.m.

H. Motion – To Approve 2021 Community Events Budget

Motion Stated:	
Motion Supported:	
Motion Status:	

I. Discussion – 2021-2024 Township Goals Review

Board Members engaged in a discussion and a review of the Township Goals and made amendments, as necessary.

11. BOARD COMMENTS

Time: 8:08 p.m.

Zoller:

- None

Henry:

- The new township website is still on track for a launch on April 5, 2021. Four employees will go through website training on March 25, 2021.

Snoeyink:

- None

Hermenet:

- None

Bradshaw:

- None

Robertson:

- Discussed whether there would be a quorum for the April 7th Board Meeting. With only one board

member not being able to attend, the meeting will be held.

Harrison:

➤ None

12. PUBLIC COMMENT (EXTENDED – UP TO 5 MINUTES)

Public Comment:	Diane Cutler spoke to the Strategic Plan’s Objective: Improve Connection and Communication with the Public. Cutler feels that it’s important that the Township communicates directly with the Community. Cutler feels that it’s a disservice not to communicate and she encourages the board to look for other avenues of communication.
Board Response:	Hermenet and Harrison thanked Cutler for bringing this issue to the Board’s attention.

13. ADJOURNMENT

Time: 8:14 p.m.

Motion Stated:	Zoller – Motion to adjourn the meeting.
Motion Supported:	Snoeyink
Motion Status:	Approved

Bryan Harrison, Supervisor

Joni Henry, Clerk

Minutes Reported By: Stephanie Skidmore, Assistant Clerk

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 01 CHEMICAL BANK (BYRON)						
03/16/2021	01	74954	5AL-000	5 ALARM	SOFT GOODS KIT	192.82
03/16/2021	01	74955	ALI-000	ALIGNED PLANNING, LLC	PROF SVCS THRU FEBRUARY 21	3,155.00
03/16/2021	01	74956	AMA-000	AMAZON CAPITAL SERVICES, INC	BUSINESS PRIME ESSENTIALS - MEMBERSHIP F SUPPLIES	179.00 69.42
					STORAGE CONTAINERS	771.43
					HANDPUMP - AIRHEAD	32.59
					CLEANING SUPPLIES	102.77
					FLAG	37.94
					SMOKE DETECTORS/CARBON MONOXIDE DETECTOR	314.78
					FOAMING HAND DISPENSER	36.99
					GAS REGULATOR	60.00
						<u>1,604.92</u>
03/16/2021	01	74957	BOB-000	ARROWASTE, INC	CAL TWP RECYCLING	22.00
					TWP WASTE REMOVAL	124.95
					COMMUNITY GREEN WASTE REMOVAL	64.95
					LIBRARY WASTE REMOVAL	98.95
						<u>310.85</u>
03/16/2021	01	74958	BADGEWALLE	BADGE AND WALLET	NAME PLATES	181.50 V
03/16/2021	01	74959	CAL-003	CALEDONIA TOWNSHIP	TRAILER TAX	208.00
03/16/2021	01	74960	MISC	CALEDONIA TOWNSHIP - PETTY CASH	TO O/S PETTY CASH	0.06
03/16/2021	01	74961	MISC	CALEDONIA TOWNSHIP - PETTY CASH	TO O/S PETTY CASH	0.01
03/16/2021	01	74962	CAL-001	CALEDONIA VILLAGE ACE HARDWARE	FEBRUARY 2021 STATEMENT	386.28
03/16/2021	01	74963	CIN-000	CINTAS CORPORATION 725	TWP FLOOR MATS	42.50
					TWP FLOOR MATS	42.50
						<u>85.00</u>
03/16/2021	01	74964	CIT-001	CITY OF GRAND RAPIDS TREASURER	CALEDONIA SEWER CONSUMPTION WS2139624	12,481.86
03/16/2021	01	74965	CON-883	CONSUMER ENERGY	LED LIGHT ROAD	108.96
03/16/2021	01	74966	CON-CEM	CONSUMERS ENERGY	STREET LIGHTS	2,860.41
03/16/2021	01	74967	FELDFIRE	ED M. FELD EQUIPMENT COMPANY, INC.	PAC TOOLS	117.64 V
03/16/2021	01	74968	ETN-000	ETNA SUPPLY COMPANY	SENSUS #27 - SR2 SECURITY SOCKET	53.06
					SMARTPOINT 510M WU	1,850.00
						<u>1,903.06</u>
03/16/2021	01	74969	EVC-002	EV CONSTRUCTION CO	APPLICATION #2 PAYMENT - CALEDONIA TOWNS	115,564.52
03/16/2021	01	74970	FIR-001	FIRE PROS INC	FIRE EXTINGUISHER INSPECTION	75.75
03/16/2021	01	74971	FIR-006	FIRST ARRIVING LLC	DASHBOARD RENEWAL - ANNUAL STANDARD SUBS	399.00
03/16/2021	01	74972	HAL-000	HALLIFAX SERVICES	SEXTON SERVICES FEBRUARY 2021	2,083.00
03/16/2021	01	74973	INF-001	INFRASTRUCTURE ALTERNATIVES	CTV300 - CALEDONIA - MLS JOINT UTILITIES	92,935.00
					2020 CALEDONIA COMBINED WATER MAINTENANC	19,800.00
						<u>112,735.00</u>
03/16/2021	01	74974	INT-002	INTEGRITY BUSINESS SOLUTIONS	TWP OFFICE SUPPLIES	86.48
03/16/2021	01	74975	JBM-000	J&B MEDICAL SUPPLY	MEDICAL SUPPLIES	198.68
03/16/2021	01	74976	PAT-001	JEFFREY PATTERSON	JANUARY 2021 MILEAGE	58.80
03/16/2021	01	74977	KCI-000	KENT COMMUNICATIONS INC.	ASSESSMENT NOTICES	952.06
03/16/2021	01	74978	KEN-POY	KENT COUNTY TREASURER	TRAILER TAX	1,040.00
03/16/2021	01	74979	KLE-001	KLEYN MOBILE REPAIR LLC	SERVICE CALL - ELECTRICAL ISSUES	1,610.44
03/16/2021	01	74980	KLO-000	KLOOSTERMAN LANDSCAPING INC	MULCH AND INSTALLATION	736.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
03/16/2021	01	74981	FEN-000	KYLE FENNEL	CAR SEAT TECHNICIAN RECERTIFICATION FEE	55.00
03/16/2021	01	74982	MCL-000	MARCIA CLARK	MILEAGE AND INK CARTRIDGES	65.55
03/16/2021	01	74983	MAX-001	MAX DOERING	REFUND ESCROW	1,500.00
03/16/2021	01	74984	GRA-000	MLIVE MEDIA GROUP	GR STORM NOTICE	69.63
03/16/2021	01	74985	MUL-001	MULLERS PAINT & PAPER	PAINT AND PAINT SUPPLIES	75.63
03/16/2021	01	74986	NAP-000	NAPA AUTO PARTS	PART NUMBER 90528	9.99
					SLIDE TERMINAL	4.49
						<u>14.48</u>
03/16/2021	01	74987	NYE-000	NYE UNIFORM	UNIFORM	326.94
					UNIFORM	326.94
					UNIFORM	326.94
					UNIFORM	276.95
					UNIFORM	326.94
					UNIFORM	271.95
					UNIFORMS	360.94
						<u>2,217.60</u>
03/16/2021	01	74988	TAX REFUND	PETTY CASH O/S	TO O/S PETTY CASH	0.55
					TO O/S PETTY CASH	0.56
						<u>1.11</u>
03/16/2021	01	74989	TAX REFUND	PETTY CASH O/S	TO O/S PETTY CASH	0.06
03/16/2021	01	74990	QUA-000	QUALITY AIR	TWP/FIRE/LIBRARY HVAC MAINT	472.08
					FIRE DEPARTMENT	169.00
						<u>641.08</u>
03/16/2021	01	74991	SUN-000	SUN & NEWS	PUBLICATIONS THROUGH FEB 2021	213.96
03/16/2021	01	74992	SMP-000	SUPERFLEET MASTERCARD PROGRAM	02/01/2021-02/28/2021 FIRE DEPARTMENT GA	685.40
03/16/2021	01	74993	TER-000	TERMINIX OF WEST MICHIGAN	TWP HALL MONTHLY PEST SERVICE	45.00
03/16/2021	01	74994	ULINE	ULINE	MAIL TRAYS	133.08
					MAIL TRAYS	41.12
						<u>174.20</u>
03/16/2021	01	74995	VZW-000	VERIZON WIRELESS	FIRE/BLDG WIRELESS SERVICE	440.21
03/16/2021	01	74996	VRI-001	VRIESMAN & KORHORN	SEWER INVOICES	26,031.93
					WATER INVOICES	5,666.00
					PLANNING AND ZONING INVOICES	3,036.00
					ESCROW INVOICES	19,593.16
						<u>54,327.09</u>
03/16/2021	01	74997	WEL-000	WELLS FARGO FINANCIAL LEASING	COPIER SYS700PCS	335.05

01 TOTALS:

Total of 44 Checks:	319,997.15
Less 2 Void Checks:	299.14
Total of 42 Disbursements:	<u>319,698.01</u>

03/18/2021 11:22 AM
User: STEPHANIE
DB: Caledonia

CHECK REGISTER FOR CALEDONIA TOWNSHIP
CHECK DATE FROM 03/18/2021 - 03/18/2021

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 01 CHEMICAL BANK (BYRON)						
03/18/2021	01	74998	FEY-001	FEYEN ZYLSTRA	BOARD ROOM AV SYSTEM: 50% PAYMENT	42,002.13
03/18/2021	01	74999	WOL-002	WOLVERINE BUILDING GROUP	FIRE DEPARTMENT RENOVATION: PROJECT 2201	127,383.00
					FIRE DEPARTMENT RENOVATION: 1	71,191.00
						<u>198,574.00</u>
01 TOTALS:						
Total of 2 Checks:						240,576.13
Less 0 Void Checks:						0.00
Total of 2 Disbursements:						<u>240,576.13</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
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Bank 01 CHEMICAL BANK (BYRON)

03/26/2021	01	75000	GUA-002	GUARDIAN	GUARDIAN LIFE/DENTAL 04/01/2021-06/30/20	4,737.74
03/26/2021	01	75001	HAI-002	H.A. IRISH TREE SERVICE	LAKESIDE CEMETERY - DOWNED TREE	1,000.00
03/26/2021	01	75002	PH-000	PRIORITY HEALTH	HEALTH INSURANCE 04/01/2021-04/30/2021	12,524.72

01 TOTALS:

Total of 3 Checks:						18,262.46
Less 0 Void Checks:						0.00
Total of 3 Disbursements:						<u>18,262.46</u>

03/30/2021 10:26 AM
 User: STEPHANIE
 DB: Caledonia

CHECK REGISTER FOR CALEDONIA TOWNSHIP
 CHECK DATE FROM 03/30/2021 - 03/30/2021

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 01 CHEMICAL BANK (BYRON)						
03/30/2021	01	75003	AMA-000	AMAZON CAPITAL SERVICES, INC	SCUBA DIVING BAG HOSE REEL PAPER TOWELS/HAND SANITIZER MOP REFILLS FUNDAMENTALS OF FIRE FIGHTER SKILLS AND	30.50 229.40 176.76 21.98 100.22 <u>558.86</u>
03/30/2021	01	75004	CHA-002	CHARTER COMMUNICATIONS	TV, INTERNET, VOICE	777.61
03/30/2021	01	75005	CVS-000	CHERRY VALLEY STOVE & SAW	SHARPEN CHAIN	6.00
03/30/2021	01	75006	CIT-001	CITY OF GRAND RAPIDS TREASURER	CALEDONIA SEWER CONSUMPTION/READINESS TO	13,761.48
03/30/2021	01	75007	CIV-000	CIVICPLUS LLC	INTERIOR BANNER	263.00
03/30/2021	01	75008	FELD FIRE	FELD FIRE	NRS RAPID RESCUER PFD	1,925.14
03/30/2021	01	75009	FBC-000	FIRST BANK CARD	MISC CREDIT CARD MISC CREDIT CARDS: HENRY	1,704.49 <u>1,681.00</u> 3,385.49
03/30/2021	01	75010	INF-001	INFRASTRUCTURE ALTERNATIVES	CTV314 CALEDONIA - VILLAGE WW CONST CTV313 CALEDONIA NEW CONSTRUCTION INSP	315.00 93.75 <u>408.75</u>
03/30/2021	01	75011	INT-002	INTEGRITY BUSINESS SOLUTIONS	TWP OFFICE SUPPLIES	46.84
03/30/2021	01	75012	JBM-000	J&B MEDICAL SUPPLY	MEDICAL SUPPLIES MEDICAL SUPPLIES	84.50 <u>129.11</u> 213.61
03/30/2021	01	75013	KEN-300	KENT COUNTY TREASURER	TOWNSHIP LAW - FEBRUARY/JAN ADJ	35,452.56
03/30/2021	01	75014	KLE-001	KLEYN MOBILE REPAIR LLC	TANKER 78 REPAIRS LADDER 74 REPAIRS	325.86 191.86 <u>517.72</u>
03/30/2021	01	75015	RIV-001	RIVER CITY REPRODUCTIONS LLC	CEMETERY MAPS - SEXTON	365.00
03/30/2021	01	75016	SANISWEEP	SANISWEEP	SWEEP PARKING LOT: PAVILION AND DOG PARK	225.00
03/30/2021	01	75017	SHR-000	SHRED-IT	SHRED IT	144.02 <u><u>144.02</u></u>
01 TOTALS:						
Total of 15 Checks:						58,051.08
Less 0 Void Checks:						0.00
Total of 15 Disbursements:						<u><u>58,051.08</u></u>

03/30/2021 11:08 AM
User: STEPHANIE
DB: Caledonia

CHECK REGISTER FOR CALEDONIA TOWNSHIP
CHECK NUMBERS 75018 - 75019

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
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Bank 01 CHEMICAL BANK (BYRON)

03/30/2021	01	75018	ATT-003	AT&T MOBILITY	WIRELESS DEVICE - HOTSPOT	36.24
03/30/2021	01	75019	INF-001	INFRASTRUCTURE ALTERNATIVES	CTV701 CALEDONIA MECHANICAL SERVICES	350.00

01 TOTALS:

Total of 2 Checks:						386.24
Less 0 Void Checks:						0.00
Total of 2 Disbursements:						386.24

CHARTER TOWNSHIP OF CALEDONIA
COUNTY OF KENT, MICHIGAN

At a regular meeting of the Township Board of the Charter Township of Caledonia, held at the Township Hall, 8196 Broadmoor Avenue, Caledonia, Michigan, on the 7th day of April, 2021, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Member _____ and seconded by Member _____:

RESOLUTION NO. __

RESOLUTION TO SCHEDULE PUBLIC HEARING FOR CONSIDERATION OF AN APPLICATION FOR INDUSTRIAL FACILITIES TAX EXEMPTIONS FOR ASCENT BRANDS INCORPORATED

[Ascent Brands Incorporated – Southbelt Industrial Development District No. 2 (5111 Beltway Drive)]

WHEREAS, Act 198 of the Public Acts of Michigan of 1974, as amended (“Act 198”), authorizes the Charter Township of Caledonia (the “Township”) to establish industrial development districts and to provide within such districts an exemption from certain taxes as an incentive for industries to construct, renovate and expand industrial facilities; and

WHEREAS, the Township Board adopted a resolution, Resolution No. 2013-16 on September 18, 2013, establishing an industrial development district pursuant to and in accordance with Act 198, known as the “Southbelt Industrial Development District No. 2” (the “District”); and

WHEREAS, Ascent Brands Incorporated (the “Applicant”) proposes to acquire a leasehold interest in the real property located at 5111 Beltway Drive, more particularly described on Exhibit A attached hereto, which is located within the District (the “Real Property”) and construct certain

building improvements (the “Facility”) on the Real Property and to furnish the Facility with certain personal property; and

WHEREAS, the Company has entered into and provided a copy of an executed lease by and between Company and Meadowbrook Ventures II – 1031, LLC (the “Lessor”) for the lease of the Real Property; and

WHEREAS, under the terms of the lease between the Company and Lessor, Company is responsible for the payment of ad valorem real and personal property taxes on the Real Property and the Facility; and

WHEREAS, the Applicant has submitted an application for an Industrial Facilities Tax Exemption Certificate with respect to building improvements and fixtures to be constructed, furnished and used on the lands described in Exhibit A to the Township; and

WHEREAS, the Township Board proposes to consider the application for the Industrial Facilities Tax Exemption Certificate, and accordingly desires to schedule a public hearing for that purpose.

IT IS THEREFORE RESOLVED AS FOLLOWS:

1. The Applicant’s application for an Industrial Facilities Tax Exemption Certificate shall remain on file in the office of the Township Clerk for review by the public.
2. The Township Board shall convene a public hearing on the Applicant’s application for an Industrial Facilities Tax Exemption Certificate on April 21, 2021, at 7:00 p.m. (or shortly thereafter) at the Township Hall, 8196 Broadmoor Ave., S.E., Caledonia, Michigan, at which time the Township Board will afford the Applicant, the Township assessor and a representative of each affected taxing unit an opportunity to comment on the matter of the approval of the Applicant’s application for an Industrial Facilities Tax Exemption Certificate, with respect to the improvements more fully described in the application.

3. All resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

YEAS: Members: _____

NAYS: Members: _____

ABSTAIN: Members: _____

RESOLUTION DECLARED ADOPTED.

Joni Henry, Township Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Caledonia at a regular meeting thereof held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

Joni Henry, Township Clerk

EXHIBIT A

Legal description of Ascent Brands Incorporated's property located in the Charter Township of Caledonia at 5111 Beltway Drive and within the Southbelt Industrial Development District No. 2:

Lot 10, Southbelt Industrial Park No. 2, according to the recorded plat thereof at Instrument No. 20071101-0105923, Kent County, Michigan records.

Permanent Parcel No. 41-23-07-189-004

CHARTER TOWNSHIP OF CALEDONIA
COUNTY OF KENT, MICHIGAN

At a regular meeting of the Township Board of the Charter Township of Caledonia, held at the Township Hall, 8196 Broadmoor Avenue, Caledonia, Michigan on the 7th day of April, 2021, at 7:00 p.m.

PRESENT:
ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____:

RESOLUTION NO. 2021-___

**RESOLUTION TO APPROVE ACCESS AND GRANT PERMIT
FOR USE OF TOWNSHIP RIGHT-OF-WAY**

[US Signal Company, LLC]

WHEREAS, by Application dated March 4, 2021, and filed with the Township on March 4, 2021, US Signal Company, LLC. has applied for a permit to use the Township public right-of-way, as shown on the maps included with the application; and

WHEREAS, the Township has reviewed the application, and in compliance with the terms of the Metro Act, being Act 48 of the Public Acts of 2002 (the “Metro Act”), desires to consider and act upon this application on a timely basis.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. Application for Access. The application of US Signal Company, LLC for access to use the Township’s public right-of-way, as shown on the maps included with the US Signal Company, LLC application, is hereby granted. This permit does not, however, cover any of the private streets shown on the maps included with the US Signal Company, LLC application.

2. Permit. US Signal Company, LLC shall be given a bilateral permit, based on the Michigan Public Service Commission (“MPSC”) approved form, as attached, for a term of five (5) years. The Township Supervisor is hereby authorized to sign the permit on behalf of the Township Board.

3. Notifications and Mailings. The Township Clerk is authorized to send a copy of the permit to the applicant, who shall be requested to acknowledge receipt of the permit in the space provided for acknowledgment. The Township Clerk is also authorized and directed to mail a copy of this resolution to the MPSC, in accordance with the terms of the Metro Act.

4. Effective Date. This resolution shall be effective immediately. All resolutions or portions of resolutions in conflict herewith or in conflict with the terms of the Metro Act are hereby repealed.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Joni Henry, Township Clerk

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board of the Charter Township of Caledonia at a regular meeting thereof held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

Joni Henry, Township Clerk

[Attach METRO Act Bilateral Permit Form]