

CHARTER TOWNSHIP OF CALEDONIA BOARD OF TRUSTEES

MEETING NOTICE

A regular meeting of the Charter Township of Caledonia Board of Trustees will be held beginning at 7:00 p.m. on Wednesday, June 2nd, 2021 at the Caledonia Township Hall, 8197 Broadmoor Ave, Caledonia Michigan

The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon 72 hours advance notice by contacting Joni R. Henry, Township Clerk, by phone at (616) 891-0070

TENTATIVE AGENDA

1. **CALL TO ORDER / ROLL CALL**
2. **PLEDGE OF ALLEGIANCE AND INVOCATION**
3. **CONSIDERATION OF THE MEETING AGENDA**
4. **PUBLIC COMMENT (BRIEF – UP TO 2 MINUTES)**
5. **INQUIRY OF CONFLICT OF INTEREST**
6. **APPROVAL OF THE CONSENT AGENDA**
 - A. Minutes of the May 19th, 2021 Meeting
 - B. Approval to Pay Bills
 - i. Accounts Payable
 - C. Report From Township Administrator
7. **REPORT FROM BOARD/COMMITTEE OFFICERS AND STAFF**
8. **CORRESPONDENCE**
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**
 - A. Ordinance – 1st Reading – An Ordinance To Amend The Zoning Ordinance Of the Charter Township Of Caledonia Section 3:11 Table 3.2 [Lot Requirements For Accessory Buildings]
 - B. Motion – To Approve Bid For Cleaning, Prepping, Painting Of Exposed Wood Beams Of Library
 - C. Motion – To Approve The Waste Water Treatment Plant Payment No. 5
 - D. Motion – To Approve 2021 Application/Permit For Fireworks Display [Hekman-Campau/Kettle Lake]
 - E. Discussion – 2020 Industrial Facilities Tax (IFT) Exemption Status Report
 - F. Discussion – Century A&E Generator Replacement Memo & Cost Opinion
 - G. Discussion/Motion – To Discuss/Approve Bid For Solar Installation
 - H. Appointment – 2021 Caledonia Hometown Hero – Dan Erskine
11. **BOARD COMMENT**
12. **PUBLIC COMMENT (EXTENDED – UP TO 5 MINUTES)**
13. **ADJOURNMENT**



**CHARTER TOWNSHIP OF CALEDONIA
BOARD OF TRUSTEES**

A regular meeting of the Charter Township of Caledonia Board of Trustees will be held beginning at 7:00 pm on Wednesday, May 19, 2021, at the Caledonia Township Hall, 8196 Broadmoor Ave, Caledonia, MI 49316.

MEETING MINUTES

1. CALL TO ORDER / ROLL CALL

TIME: 7:00

Roll Call:	SNOEYINK: Present HERMENET: Present BRADSHAW: Present HARRISON: Present	HENRY: Present ZOLLER: Present ROBERTSON: Present
Others Present:	Citizen, Media, Township Engineer Boerman, Staff Pattersons, Koetsier and Bailard.	

2. PLEDGE OF ALLEGIANCE AND INVOCATION – Supervisor Harrison

3. CONSIDERATION OF THE MEETING AGENDA

Motion Stated:	Robertson – Motion to add Item 9 B – Library paving bids.
Motion Supported:	Snoeyink
Motion Status:	Approved

Motion Stated:	Snoeyink – Motion to approve the meeting agenda as amended.
Motion Supported:	Bradshaw
Motion Status:	Approved

4. PUBLIC COMMENT (BRIEF - UP TO 2 MINUTES)

None

5. INQUIRY OF CONFLICT OF INTEREST

None

6. APPROVAL OF THE CONSENT AGENDA

- A. Minutes of the May 5th, 2021 Meeting
- B. Approval to Pay Bills
 - i. Accounts Payable
 - ii. Accounts Payable Current Tax
- C. Treasurers Report

- D. CD Report
- E. Building Dept Report
- F. Utilities Report
 - i. Infrastructure Maintenance Budget
 - ii. Infrastructure Maintenance Client Report

Motion Stated:	Snoeyink – Motion to approve the consent agenda.
Motion Supported:	Bradshaw
Motion Status:	Approved

7. REPORT FROM BOARD/COMMITTEE OFFICERS AND STAFF

Robertson – Cemetery headstones were vandalized by teenagers in Lakeside Cemetery. We are following up with Kent County Sherriff’s office. Repair cost is approximately \$400 – 500. A cemetery cleanup day is being scheduled and we request these teenagers take part in this day as a community service. If the teenagers will take responsibility and take part in this clean-up date, the board feels we should avoid legal charges.

8. CORRESPONDENCE

None

9. UNFINISHED BUSINESS

- A. Ordinance – 2nd Reading – An Ordinance To Amend The Zoning Ordinance Of The Charter Township Of Caledonia [Outdoor Lighting]

Board members had concerns and discussed how this ordinance is more appropriate on guiding commercial development. The Board would like to pull together a working group committee consisting of Planning Commission staff and Board members to discuss and report back within thirty days. Discussion would be focused on residential wording in the ordinance.

Motion Stated:	Zoller – Motion postponed with directives for further clarification.
Motion Supported:	Bradshaw
Motion Status:	Approved Ayes – 6; Nays – 1 Hermenet

- B. Motion – To Approve Library Paving Bid

Robertson made comment.

Motion Stated:	Zoller – Motion to approve library paving bid to Greenbauer Asphalt for \$9,250.00.
Motion Supported:	Snoeyink
Motion Status:	Approved

10. NEW BUSINESS

A. Discussion – Community Green Parks Improvements

Township Engineer Boerman presented a project description and gave an explanation on each area. Seeking Board input prior to bidding. Will then approach the Caledonia Village for approval on site plan. Supervisor Harrison suggested meeting the engineer and our parks and maintenance employee on site to discuss and walk the project areas prior to getting a site plan approval and requesting bids.

Project areas -

- Additional Pickleball courts – fence gates to contain balls
- Splashpad – location, size, safety, restroom availability, benches, sunshades, water pressure/supply/condition, maintenance of waterspout heads, catch basin, construct timeframe schedule, seasonal use
- Parking capacity
- Maintenance building – size, location, possible permit required
- Entrance sign/arch – budget, sign materials, placement
- Trash receptacle
- Drinking fountain
- Yard hydrant (allows hose connection)
- Landscaping shield between pickleball courts and amphitheater
- Lowering a prevalent manhole
- Rearrangement of the irrigation
- Conduit cords – for electrical cords running along ground/sidewalk to Amphitheatre, safety issue

Motion Stated:	Harrison – Motion to authorize the engineer to approach the village for a site plan for the pickleball courts as presented and to receive bids after site plan approval.
Motion Supported:	Robertson
Motion Status:	Approved Ayes – 6; Nays – 1 Bradshaw

11. BOARD COMMENTS

Time: 8:40 PM

Snoeyink:

- None

Hermenet:

- None

Bradshaw:

- None

Harrison:

- Independence Day Committee met. Reaching out to the school to use their property for parade staging. The village has been asked to approve the parade route. Fireworks will be held at the Cal-Plex with viewing as well at Duncan Lake School.
- Received preliminary financial options for trails. Discussed regular maintenance of the trails.

Henry:

- Commended members of Caledonia Babble who are helping us organize a cemetery cleanup day for the end of June 2021.

Zoller:

- None

Robertson:

- None

12. PUBLIC COMMENT (EXTENDED – UP TO 5 MINUTES)

None

13. ADJOURNMENT

Time: 8:43 PM

Motion Stated:	Zoller – Motion to adjourn.
Motion Supported:	Snoeyink
Motion Status:	Approved

Bryan Harrison, Supervisor

Joni Henry, Clerk

Minutes Reported By: Christine Bailard, Deputy Clerk

05/24/2021 01:38 PM
User: CHRISTINE
DB: Caledonia

CHECK REGISTER FOR CALEDONIA TOWNSHIP
CHECK DATE FROM 05/24/2021 - 05/24/2021

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 01 CHEMICAL BANK (BYRON)						
05/24/2021	01	75132	CSS-000	M-37 & CALEDONIA SELF STORAGE	REFUND PARTIAL PERFORMANCE BOND	<u>58,885.00</u>
01 TOTALS:						
Total of 1 Checks:						58,885.00
Less 0 Void Checks:						0.00
Total of 1 Disbursements:						<u>58,885.00</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
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Bank 01 CHEMICAL BANK (BYRON)

05/25/2021	01	75180	AMA-000	AMAZON CAPITAL SERVICES, INC	COMM GREEN TRAFFIC SAFETY CONES	188.00
					FIRE	24.28
					BLDG DEPT	26.12
					TWP OFFICE SUPP	43.88
					FIRE	65.60
					FIRE	24.53
					FIRE	31.39
					FIRE	19.90
					FIRE	18.99
					COMM GR	147.97
					FIRE	290.31
					FIRE FOR 1Y91-TNQK-69MR	(48.60)
					FIRE FOR 1Y91-TNQK-69MR	(23.67)
						<u>808.70</u>

01 TOTALS:

Total of 1 Checks:	808.70
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	<u>808.70</u>

05/25/2021 05:17 PM
User: CHRISTINE
DB: Caledonia

CHECK REGISTER FOR CALEDONIA TOWNSHIP
CHECK NUMBERS 75181 - 75181

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 01 CHEMICAL BANK (BYRON)						
05/25/2021	01	75181	EVC-002	EV CONSTRUCTION CO	CALEDONIA WWTP APPLICATION #4	<u>704,153.48</u>
01 TOTALS:						
Total of 1 Checks:						704,153.48
Less 0 Void Checks:						0.00
Total of 1 Disbursements:						<u>704,153.48</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/25/2021	01	75153	JON-000	JONI HENRY	HENRY - IIMC CONFR MILEAGE	83.02
05/25/2021	01	75154	JOS-000	JOSH OVERHOLT	OVERHOLT - FIRE BOOSTER CABLES	19.28
05/25/2021	01	75155	K&S-000	K & S PLUMBING CO. INC.	LIBRARY FAUCET REPAIR	358.75
05/25/2021	01	75156	KCI-000	KENT COMMUNICATIONS INC.	PARTIAL POSTAGE TAX BILLS SUM '21	2,288.50
05/25/2021	01	75157	KEN-300	KENT COUNTY TREASURER	'20 PICTOMETRY PROJ LAW ENFORCEMENT APR '21	3,184.94 27,617.39
						<hr/>
						30,802.33
05/25/2021	01	75158	KLE-001	KLEYN MOBILE REPAIR LLC	FIRE	2,015.95
05/25/2021	01	75159	KLO-000	KLOOSTERMAN LANDSCAPING INC	CG DOG PARK MULCH TWP FERTILIZER MAY 27	893.00 97.00
						<hr/>
						990.00
05/25/2021	01	75160	MISC	LANGENBERG, MICHAEL	UB refund for account: 11-201-031	79.68
05/25/2021	01	75161	MCL-000	MARCIA CLARK	CLARK MILEAGE/INK	60.14
05/25/2021	01	75162	MAY-001	MAYNARDS WATER CONDITIONING	(12) RED OUT SALT	136.80
05/25/2021	01	75163	MEL-000	MELSE FIRE PROTECTION	FIRE	414.00
05/25/2021	01	75164	MIK-000	MIKA MEYERS	PROF SVCS THRU 4-30-21	3,872.50
05/25/2021	01	75165	MTA-001	MTA	TWP ANN DUES 7/1/21-6/30/22	6,416.90
05/25/2021	01	75166	PRO-000	PLM LAKE AND LAND MANAGEMENT	CAMPAU-KETTLE WEED/ALGAE TRTMT BUCK LAKE ALGAE/WEED TRTMT	2,420.00 2,220.00
						<hr/>
						4,640.00
05/25/2021	01	75167	PH-000	PRIORITY HEALTH	HEALTH INS 6/1-6/30/21	12,524.72
05/25/2021	01	75168	QUA-000	QUALITY AIR	TWP REPAIRS CIRCUIT #2	1,126.28
05/25/2021	01	75169	MISC	RICKERT, GRAHAM	UB refund for account: 20-425-004	65.58
05/25/2021	01	75170	SHR-000	SHRED-IT	DOC SHREDDING	166.57
05/25/2021	01	75171	SIE-000	SIEGFRIED, CRANDALL PC	AUDITING SVCS 12/31/20	16,000.00
05/25/2021	01	75172	MISC	SINES, MICHAEL	UB refund for account: 20-454-004	81.73
05/25/2021	01	75173	SNY-000	SNYDER MONUMENTS	GRAVE HEADSTONE REPAIR - FULLER	325.00
05/25/2021	01	75174	STA-010	STATE OF MICHIGAN	LIC FEE - B. BENDER	150.00
05/25/2021	01	75175	STE-004	STEPHANIE SKIDMORE	SKIDMORE - IIMC PARK/MILEAGE TUITION REIMB CMU PAD 711	136.26 1,068.00
						<hr/>
						1,204.26
05/25/2021	01	75176	TTWP-000	THORNAPPLE TOWNSHIP	FIRE - TRAINING/EDUCATION	687.50
05/25/2021	01	75177	THO-000	THORNVIEW ELECTRIC CO, LLC	COMM GR TEST VOLTAGE ON OUTLETS	96.00
05/25/2021	01	75178	TIM-000	TIMOTHY BRADSHAW	INK FOR HOME PRINTER	17.90
05/25/2021	01	75179	ULINE	ULINE	COMM GR BLUE TRASH CAN/LID	103.00

01 TOTALS:
 Total of 47 Checks: 194,142.93
 Less 0 Void Checks: 0.00
 Total of 47 Disbursements:

194,142.93

CHARTER TOWNSHIP OF CALEDONIA
COUNTY OF KENT, MICHIGAN

At a regular meeting of the Township Board of the Charter Township of Caledonia, held at the Township Hall, 8196 Broadmoor Avenue, Caledonia, Michigan on the ___ day of April 2021, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following ordinance was offered by _____ and supported by _____.

ORDINANCE NO. 2021-___

**AN ORDINANCE TO AMEND THE ZONING ORDINANCE
OF THE CHARTER TOWNSHIP OF CALEDONIA**

[Lot Requirements for Accessory Buildings]

THE CHARTER TOWNSHIP OF CALEDONIA ORDAINS:

Section 1. **Table 3.2. Permitted Accessory Buildings in the R-R Zoning District and nonfarm properties in the A District.** Section 3.11(b) of the Charter Township of Caledonia Zoning Ordinance, Table 3.2, is hereby amended so that the words “Lot Area” in Table 3.2 shall be replaced with the word “Lot” for the purposes of measuring square footage for accessory buildings as follows:

Lot (acres)	Allowable Total Square Footage* (Sq. ft.)	Maximum Number of Accessory Buildings*	Maximum Height (Feet)
Less than 1	1,200	1	25
1 – 1.99	1,400	1	25
2 – 2.99	1,900	1	25
3 – 3.99	2,100	1	25
4 – 4.99	2,500	1	25
5 – 5.99	2,900	2	25
6 – 6.99	3,300	2	25

7 – 7.99	3,700	2	25
8 – 8.99	4,100	2	25
9 – 9.99	4,500	2	25
10 +	Up to 5,000	2	25

Section 2. **Effective Date and Publication.** This Ordinance shall become effective seven days after its publication or seven days after the publication of a summary of its provision in a local newspaper of general circulation.

AYES: _____

NAYS: _____

ORDINANCE DECLARED ADOPTED.

 Bryan Harrison, Supervisor
 Charter Township of Caledonia

 Joni Henry, Clerk
 Charter Township of Caledonia

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Township Board of the Charter Township of Caledonia at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

 Joni Henry, Clerk
 Charter Township of Caledonia

First Reading: _____

Second Reading: _____

Ordinance becomes effective: _____