



**CHARTER TOWNSHIP OF CALEDONIA
BOARD OF TRUSTEES**

A regular meeting of the Charter Township of Caledonia Board of Trustees will be held beginning at 7:00 pm on Wednesday, March 3, 2021, via Zoom per Executive Order.

NOTE: Individuals with disabilities may request auxiliary aids and services for the meeting by contacting the Township Clerk at 616.891.0070

MEETING MINUTES

1. CALL TO ORDER / ROLL CALL

TIME: 7:00

Roll Call:	SNOEYINK: Present, attending remotely from Caledonia, MI. HERMENET: Present, attending remotely from Caledonia, MI. BRADSHAW: Present, attending remotely from Caledonia, MI. HARRISON: Present, attending remotely from Caledonia, MI. HENRY: Present, attending remotely from Caledonia, MI. ZOLLER: Present, attending remotely from Caledonia, MI. ROBERTSON: Arrived at 7:03 PM, attending remotely from Caledonia, MI.
Others Present:	Citizens, Media, Chief Siler, Captain Bender, Planner Wells, Deputy Clerk Bailard

2. PLEDGE OF ALLEGIANCE AND INVOCATION – Supervisor Harrison

3. CONSIDERATION OF THE MEETING AGENDA

New Business Items 10 G and H will be moved to the top of New Business.

Motion Stated:	Zoller – Motion to approve the meeting agenda as amended.
Motion Supported:	Snoeyink
Motion Status:	Approved

4. PUBLIC COMMENT (BRIEF - UP TO 2 MINUTES)

Public Comment:	None
Board Response:	

5. INQUIRY OF CONFLICT OF INTEREST

None

6. APPROVAL OF THE CONSENT AGENDA

- A. Minutes of the February 17th, 2021 Meeting
- B. Approval to Pay Bills
 - i. Accounts Payable
- C. Report From Township Administrator

Motion Stated:	Hermetet – Motion to approve the consent agenda.
Motion Supported:	Zoller
Motion Status:	Approved

Motion Stated:	Robertson – Motion to remove from the consent agenda the minutes of the February 17, 2021 Board Meeting.
Motion Supported:	Snoeyink
Motion Status:	Approved

Robertson – Addressed a correction to be made to the February 17, 2021 Board Meeting Minutes. Under New Business Item 10B – Motion to approve the purchase of 3 sets of Innotex turn out gear, correct the minutes to show the bid was awarded to Phoenix Safety Outfitters in the amount of \$7,420.38.

Motion Stated:	Snoeyink – Motion to approve the February 17, 2021 board minutes as corrected.
Motion Supported:	Hermetet
Motion Status:	Approved

7. REPORTS FROM BOARD/COMMITTEE OFFICERS AND STAFF

Trustee Bradshaw – Requested an update on the website upgrades and a reminder of the timeline.
Clerk Henry – Reported we are working on transferring the website data. Training is scheduled for March 25th. Potential going live date by April 5th.

8. CORRESPONDENCE

None

9. UNFINISHED BUSINESS

- A. Public Hearing - To Amend The Zoning Ordinance Of The Charter Township Of Caledonia [Amendment No. 14 Of The Foremost Corporation Planned Unit Development (Kraft Lake Office Park) – Amendment To Permit Indoor Business Uses In Defined Area Of Phase II (Grand Rapids Storm)]

7:10 PM

Motion Stated:	Harrison - Motion to open the public hearing.
Motion Supported:	Snoeyink
Motion Status:	Approved

Trustee Hermenet verified that GR Storm will occupy the building the majority of the time but that it will also be used by Davenport.

Hermenet inquired if GR Storm is a for-profit organization. Craig Baker commented he understood it to be a for-profit.

Hermenet inquired if there was a provision to the pathway and crosswalk at Kraft and if there will be a path. Planner Wells confirmed there will be a path.

7:14 PM

Motion Stated:	Harrison - Motion to close public hearing.
Motion Supported:	Snoeyink
Motion Status:	Approved

- B. Ordinance – 2nd Reading – An Ordinance To Amend The Zoning Ordinance Of The Charter Township Of Caledonia [Amendment No. 14 Of The Foremost Corporation Planned Unit Development (Kraft Lake Office Park) – Amendment To Permit Indoor Business Uses In Defined Area Of Phase II (Grand Rapids Storm)]

Supervisor Harrison thanked those involved in designing and working on the planning. Trustee Bradshaw expressed the additional economic development is good and glad to have this development in our community.

Motion Stated:	Zoller – Motion to approve an ordinance to amend the Zoning Ordinance of the Charter Township of Caledonia [Amendment No. 14 of The Foremost Corporation Planned Unit Development (Kraft Lake Office Park) – Amendment to permit indoor business uses in defined area of Phase II (Grand Rapids Storm)].			
Motion Supported:	Snoeyink			
Roll Call Vote:	SNOEYINK:	Aye	HENRY:	Aye
	HERMENET:	Aye	ZOLLER:	Aye
	BRADSHAW:	Aye	ROBERTSON:	Aye
	HARRISON:	Aye		
Motion Status:	Approved			

10. NEW BUSINESS

- A. Motion – To Approve The Purchase Of A Podium For Fire Department Classroom

Motion Stated:	Zoller – Motion to approve the purchase of a podium for Fire Department classroom.
Motion Supported:	Snoeyink
Motion Status:	Approved

- B. Motion – To Approve The Purchase Of Carpet For Fire Department Classroom

Motion Stated:	Snoeyink – Motion to approve the purchase of carpet for Fire Department classroom.
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Motion Supported:	Zoller
Motion Status:	Approved

C. Motion – To Approve The Purchase Of 10 Personal Flotation Devices

Motion Stated:	Hermetnet – Motion to approve the purchase of 10 personal flotation devices.
Motion Supported:	Bradshaw
Motion Status:	Approved

D. Motion – To Approve Bid For Electrical Upgrades To The Fire Department

The approved bid was awarded to Kleyn Electric Inc. for the amount of \$3,800 with a 10% contingency and a report back if it exceeds the recommended amount.

Motion Stated:	Hermetnet – Motion to approve bid for electrical upgrades to the Fire Department.
Motion Supported:	Snoeyink
Motion Status:	Approved

E. Motion – To Approve RFP For Township Generator Replacement

Trustee Bradshaw commented we need to be clear on the RFP of what we are expecting. Suggested hiring an electrical engineer to advise, guide and assess our needs before we go out to bid.

Supervisor Harrison suggested going through Vriesman & Korhorn for the consulting of an electrical engineer.

Motion Stated:	Harrison – Motion to approve RFP for township generator replacement.
Motion Supported:	Robertson
Motion Status:	Approved

Motion Stated:	Robertson – Motion to approve Administrator Robertson to contact Vriesman & Korhorn to refer us to an electrical engineer for review of the generator replacement.
Motion Supported:	Hermetnet
Motion Status:	Approved

F. Motion – To Amend Section 17 Of The Caledonia Township Personal Policy To Include Educational Assistance

Trustee Bradshaw suggested under Item 12, adding the words after ‘in advance’, “by the Township Manager or Administrator for authorization”.

Motion Stated:	Bradshaw – Motion to add the wording under Item 12 “by the Township Manager or Administrator for authorization”.
Motion Supported:	Hermetnet
Motion Status:	Approved

Motion Stated:	Zoller – Motion to amend Section 17 of the Caledonia Township Personnel Policy to include educational assistance as written.
Motion Supported:	Robertson
Motion Status:	Approved

G. Ordinance – 1st Reading – An Ordinance To Amend The Zoning Ordinance Of The Charter Township Of Caledonia [3.59 Architectural Standards]

Planner Wells made comment.
Supervisor Harrison commented about regulating building materials.

Considered read.

H. Ordinance – 1st Reading – An Ordinance To Amend The Zoning Ordinance Of The Charter Township Of Caledonia [Agri-Tourism And Agri-Business]

Planner Wells made comment.
Liv McDaniel of Deep Roots made comment and thanked the township and planning commission.

Considered read.

I. Motion – To Accept Bid Of Fedewa, Inc - Paint/Repair Alanada Water Tank

The bid was awarded to Fedewa, Inc. of Hastings for \$104,400.

Motion Stated:	Robertson – Motion to accept bid of Fedewa, Inc. – Paint/repair Alanada Water Tank.
Motion Supported:	Snoeyink
Motion Status:	Approved

Motion Stated:	Hermet – Motion to add a 10% contingency.
Motion Supported:	Snoeyink
Motion Status:	Approved Ayes = 6; Nays = 1 Zoller

J. Discussion – Future Trails

- Need guidance and direction on the next trail steps.
- Does this merit having a special meeting?
- We need clear support and enthusiasm for continued construction of trails and cost clarification.
- Circulate a trail map to the Community Trail Group to prioritize the importance of the trails and obtain feedback.
- Do we want to pay for this? What level of bonding are we comfortable with? What bonding is available?
- Consensus to get engineering started now.
- Trustee Hermet will resend the trail mapping and cost sheet to the Board.

11. BOARD COMMENTS

Time: 8:28 PM

Zoller:

- None

Henry:

- None

Snoeyink:

- None

Hermenet:

- None

Bradshaw:

- Participated in a transportation study group. There was great discussion regarding widening M37 between 92nd & 76th and that this needs to be a priority. 2025 is projected for construction.
- Attended a floodplain meeting. FEMA maps are being updated. No real changes in Caledonia Township. We will need to update our ordinance once FEMA has approved the maps.
- Regarding a review of department head purchasing authority. Expressed we should allow up to a \$5,000 authorization.

Robertson:

- Fire department shower room project has been completed.
- The Governor has lifted the restriction so we can now have in person meetings up to 25 people.
- Closing the dog park. It was posted on our website and at the dog park, that it is temporarily closed due to the ground conditions.
- Fibre was installed this past Monday by Charter.
- Working on updating the policy procedures manual.
- Will be taking a vacation later this month.

Harrison:

- Requests the board members to advise if they will be missing a board meeting.

12. PUBLIC COMMENT (EXTENDED – UP TO 5 MINUTES)

Public Comment:	None
Board Response:	

13. ADJOURNMENT

Time: 8:39 PM

Motion Stated:	Zoller – Motion to adjourn.
Motion Supported:	Snoeyink
Motion Status:	Approved

Bryan Harrison, Supervisor

Joni Henry, Clerk

Minutes Reported By: Christine Bailard, Deputy Clerk