



**CHARTER TOWNSHIP OF CALEDONIA
BOARD OF TRUSTEES**

A regular meeting of the Charter Township of Caledonia Board of Trustees will be held beginning at 7:00 pm on Wednesday, April 7, 2021, via Zoom under the Kent County Declaration of Emergency.

NOTE: Individuals with disabilities may request auxiliary aids and services for the meeting by contacting the Township Clerk at 616.891.0070

MEETING MINUTES

1. CALL TO ORDER / ROLL CALL

TIME: 7:00

Roll Call:	SNOEYINK: Present, attending remotely from Caledonia, MI. HERMENET: Present, attending remotely from Caledonia, MI. BRADSHAW: Present, attending remotely from Caledonia, MI. HARRISON: Present, attending remotely from Caledonia, MI. HENRY: Present, attending remotely from Caledonia, MI. ZOLLER: Present, attending remotely from Caledonia, MI. ROBERTSON: Present, attending remotely from Caledonia, MI.
Others Present:	Citizens, Media, Deputy Clerk Bailard

2. PLEDGE OF ALLEGIANCE AND INVOCATION – Supervisor Harrison

3. CONSIDERATION OF THE MEETING AGENDA

Motion Stated:	Harrison – Add Item 10 G – Trail Construction Approval - 68 th Street.
Motion Supported:	Zoller
Motion Status:	Approved

Motion Stated:	Robertson – Delete Item 10 C – Approve Bid For Parking Lot Sealing/Striping.
Motion Supported:	Zoller
Motion Status:	Approved

Motion Stated:	Zoller – Motion to approve agenda as amended.
Motion Supported:	Snoeyink
Motion Status:	Approved

4. PUBLIC COMMENT (BRIEF - UP TO 2 MINUTES)

None

5. INQUIRY OF CONFLICT OF INTEREST

None

6. APPROVAL OF THE CONSENT AGENDA

- A. Minutes of the March 17th, 2021 Meeting
- B. Approval to Pay Bills
 - i. Accounts Payable
- C. Report from Township Administrator

Robertson gave an update on the Administrator report:

Community Green – The restroom building has been de-winterized. The water is turned on to the building and the restrooms are cleaned and open to the public as well as the service down to the dog park.

Dog Park – The three picnic tables have been received and are at the dog park.

Fibre Installation – Technical issues have been resolved and are on schedule to get the Fibre service going at the same time that we do our Board room upgrade.

Enforcement – We just received word from the court the hearing is scheduled for April 28th.

Motion Stated:	Zoller - Motion to approve the consent agenda.
Motion Supported:	Snoeyink
Motion Status:	Approved

7. REPORT FROM BOARD/COMMITTEE OFFICERS AND STAFF

None

8. CORRESPONDENCE

None

9. UNFINISHED BUSINESS

None

10. NEW BUSINESS

- A. Resolution – Resolution To Schedule Public Hearing For Consideration Of An Application For Industrial Facilities Tax Exemptions For Ascent Brands Incorporated [Ascent Brands Inc – Southbelt Industrial Dev District No. 2 (5111 Beltway Drive)]

The Public Hearing will be at our next Board meeting on April 21, 2021.

Motion Stated:	Robertson – Motion to approve a resolution to schedule Public Hearing for consideration of an application for Industrial Facilities Tax Exemptions for Ascent Brands Incorporated.			
Motion Supported:	Hermenet			
Roll Call Vote:	SNOEYINK:	Aye	HENRY:	Aye
	HERMENET:	Aye	ZOLLER:	Aye
	BRADSHAW:	Aye	ROBERTSON:	Aye
	HARRISON:	Aye		
Motion Status:	Approved			

B. Resolution – Resolution To Approve Access And Grant Permit For Use Of Township Right-Of-Way [US Signal Company, LLC]

Motion Stated:	Snoeyink – Motion to approve a resolution to approve Access and Grant Permit for use of Township Right-of-Way [US Signal Company, LLC].			
Motion Supported:	Bradshaw			
Roll Call Vote:	SNOEYINK:	Aye	HENRY:	Aye
	HERMENET:	Aye	ZOLLER:	Aye
	BRADSHAW:	Aye	ROBERTSON:	Aye
	HARRISON:	Aye		
Motion Status:	Approved			

C. Motion – To Approve Bid For Parking Lot Sealing/Striping

This item was deleted.

D. Motion – To Approve Proposal From Century A&E For Generator Replacement

Motion Stated:	Zoller – Motion to approve proposal from Century A&E for generator replacement.
Motion Supported:	Bradshaw
Motion Status:	Approved

E. Motion – To Approve Job Posting And Search Committee Appointment For Administrative Assistant Planning/Zoning/Building

Approval was sought for the method of posting and a search committee. This position would be for 20 – 24 hours, preferably four days per week at \$20 per hour. The position will be posted in the Sun & News and on Indeed with five screening qualification questions to narrow down the search. The search committee will consist of Administrator Robertson, Planner Lynee Wells and Building/Zoning Administrator Lois Dekens.

Motion Stated:	Robertson – Motion to approve job posting and search committee appointment for Administrative Assistant Planning/Zoning/Building.
Motion Supported:	Bradshaw
Motion Status:	Approved

F. Motion – To Approve 2021 Permit For The Sale Of Consumers And Low Impact Fireworks [Application Of Jakes Fireworks]

Motion Stated:	Snoeyink – Motion to approve 2021 permit for the sale of consumers and low impact fireworks [Application of Jakes Fireworks].
Motion Supported:	Zoller
Motion Status:	Approved

G. Motion – To Approve 68th Street Trail Construction

Kent County Road Commission will be doing road construction on 68th Street from Cherry Valley to Thornapple River.

This approval authorizes the Board to move ahead with trail phase #2 at an approximate cost of \$50,000 which is paving the trail surface on the north side of 68th Street during the Kent County road construction project.

The Citizens Trail Committee met, discussed and supported this plan.

Motion Stated:	Zoller – Motion to approve 68 th Street trail construction.
Motion Supported:	Snoeyink
Motion Status:	Approved

11. BOARD COMMENTS

Time: 7:50 PM

Zoller:

- None

Snoeyink:

- None

Bradshaw:

- Attended the Grand Valley Metro Council Technical Committee meeting this morning. There is 4.7 million of additional funding for roads. A study group committee had recommendations on how to spread the funding over the county.

Hermenet:

- None

Robertson:

- None

Henry:

- Our jurisdiction will not hold any elections this year.
- The new sexton is busy with clean-up and re-seeding certain areas of the cemeteries.
- The new website is up and being worked on. We are looking for photographs of Caledonia to post to the new website.

Harrison:

- Plans are to have an Independence Day Celebration. He will come back to the Board with an approval for the budget.
- An independent group is planning a series of community concerts at the Community Green which are scheduled the first Tuesday of May – September 2021. The Township is a partner with this. Community gatherings are being planned.
- Commended Jeff Patterson for his work and attentiveness to the Community Green. A camera has been installed at the park for monitoring.
- Recognized Jeff and Jean Patterson who install and display the American flags on the local bridges for Memorial and Independence Day holidays.

12. PUBLIC COMMENT (EXTENDED – UP TO 5 MINUTES)

None

13. ADJOURNMENT

Time: 7:58 PM

Motion Stated:	Zoller – Motion to adjourn.
Motion Supported:	Snoeyink
Motion Status:	Approved

Bryan Harrison, Supervisor

Joni Henry, Clerk

Minutes Reported By: Christine Bailard, Deputy Clerk