



**CHARTER TOWNSHIP OF CALEDONIA
BOARD OF TRUSTEES**

A regular meeting of the Charter Township of Caledonia Board of Trustees will be held beginning at 7:00 pm on Wednesday, April 21, 2021, via Zoom under the Kent County Declaration of Emergency

NOTE: Individuals with disabilities may request auxiliary aids and services for the meeting by contacting the Township Clerk at 616.891.0070

MEETING MINUTES

1. CALL TO ORDER / ROLL CALL

TIME: 7:00

Roll Call:	SNOEYINK: Present, attending remotely from Caledonia, MI. HERMENET: Present, attending remotely from Caledonia, MI. BRADSHAW: Present, attending remotely from Caledonia, MI. HARRISON: Present, attending remotely from Venice, FL. HENRY: Present, attending remotely from Caledonia, MI. ZOLLER: Present, attending remotely from Caledonia, MI. ROBERTSON: Present, attending remotely from Caledonia, MI.
Others Present:	Citizens, Media, Deputy Clerk Bailard

2. PLEDGE OF ALLEGIANCE AND INVOCATION – Supervisor Harrison

3. CONSIDERATION OF THE MEETING AGENDA

Motion Stated:	Harrison – Motion to remove Item 10 H – To approve sponsorship of the Caledonia Community Concert Series.
Motion Supported:	Snoeyink
Motion Status:	Approved

Motion Stated:	Harrison – Motion to add Item 10 H – BOR Member re-appointments.
Motion Supported:	Snoeyink
Motion Status:	Approved

Motion Stated:	Snoeyink – Motion to approve the meeting agenda as amended.
Motion Supported:	Hermenet
Motion Status:	Approved

4. PUBLIC COMMENT (BRIEF - UP TO 2 MINUTES)

None

5. INQUIRY OF CONFLICT OF INTEREST

Trustee Bradshaw raised a potential conflict with the motion to appoint John Eberly to the Caledonia Township Planning Commission. Bradshaw commented that he works with Mr. Eberly. Supervisor Harrison said this would not be a conflict and asked Bradshaw to participate with this decision.

6. APPROVAL OF THE CONSENT AGENDA

- A. Minutes of the April 7th, 2021 Meeting
- B. Approval to Pay Bills
 - i. Accounts Payable
 - ii. Accounts Payable Current Tax
- C. Treasurers Report
- D. CD Report
- E. Building Dept Report
- F. Utilities Report
 - i. Infrastructure Maintenance Budget
 - ii. Infrastructure Maintenance Client Report
- G. Report From Township Administrator

Motion Stated:	Hermenet – Motion to approve the consent agenda.
Motion Supported:	Snoeyink
Motion Status:	Approved

7. REPORT FROM TOWNSHIP ADMINISTRATOR

Administrator Robertson gave an update on:

- The search for an Administrative Assistant for Planning/Zoning/Building.
- The enforcement at Circle K regarding the semi-truck parking issue.

8. CORRESPONDENCE

None

9. UNFINISHED BUSINESS

None

10. NEW BUSINESS

- A. Public Hearing – To Consider Approval Of An Industrial Facilities Tax Exemption Certificate (Ascent Brands, Inc., 5111 Beltway Drive SE, Caledonia MI 49316 Southbelt Industrial Development District No. 2)

Motion Stated:	Harrison – Motion to open the public hearing. Public Hearing open at 7:14pm.
Motion Supported:	Robertson
Motion Status:	Approved

Representatives Jared Belka and Kerri Milarch of Ascent Brands, Inc. made comment.

Motion Stated:	Harrison – Motion to close the public hearing. Public hearing closed 7:19pm
Motion Supported:	Snoeyink
Motion Status:	Approved

- B. Resolution – Resolution To Approve Industrial Facilities Tax Exemption Certificate For Plant Rehabilitation District [Ascent Brands Inc., Southbelt Industrial Development District No. 2 - 5111 Beltway Drive SE, Caledonia MI 49316]

Clerk Henry requested a correction to the resolution wording. The resolution should read as “Industrial Development District” and not “Plant Rehabilitation District”. This will also be corrected on page three, paragraph five.

Motion Stated:	Harrison – Motion to amend the resolution wording to “Industrial Development District”.
Motion Supported:	Zoller
Motion Status:	Approved

Motion Stated:	Hermet – Motion to approve the Resolution as amended - to approve Industrial Facilities Tax Exemption Certification for Industrial Development District [Ascent Brands Inc., Southbelt Industrial Development District No. 2 - 5111 Beltway Drive SE, Caledonia MI 49316]			
Motion Supported:	Snoeyink			
Roll Call Vote:	SNOEYINK:	Aye	HENRY:	Aye
	HERMENET:	Aye	ZOLLER:	Aye
	BRADSHAW:	Aye	ROBERTSON:	Aye
	HARRISON:	Aye		
Motion Status:	Approved			

- C. Resolution – Resolution Of Authorization – Local Unit Of Government Match With Donated Funds

Motion Stated:	Zoller – Motion to approve a Resolution of Authorization – Local Unit of Government Match with donated funds.			
Motion Supported:	Snoeyink			
Roll Call Vote:	SNOEYINK:	Aye	HENRY:	Aye
	HERMENET:	Aye	ZOLLER:	Aye
	BRADSHAW:	Aye	ROBERTSON:	Aye
	HARRISON:	Aye		
Motion Status:	Approved			

- D. Motion – To Approve Feasibility Study To Fund \$10,000,000 In Additional Trails

Motion Stated:	Zoller - Motion to approve Administrator to seek a proposal for trail financing from Baker Tilly.
Motion Supported:	Hermet
Motion Status:	Approved

E. Motion – To Approve Budget Amendments

Motion Stated:	Hermet – Motion to approve budget amendments.
Motion Supported:	Snoeyink
Motion Status:	Approved

F. Motion – To Approve Caledonia Independence Day Celebration – Events, Committee & Budget

Motion Stated:	Zoller – Motion to approve Caledonia Independence Day Celebration parade and fireworks.
Motion Supported:	Snoeyink
Motion Status:	Approved

Motion Stated:	Harrison – Motion to appoint an Independence Day Committee.
Motion Supported:	Hermet
Motion Status:	Approved

The Committee will consist of Supervisor Harrison, Trustees Snoeyink and Zoller, Caledonia Village President, Jennifer Lindsay and Lisa Segard of Caledonia Village.

Motion Stated:	Zoller – Motion to approve a budget up to \$20,000 for Caledonia Independence Day Celebration.
Motion Supported:	Snoeyink
Motion Status:	Approved

G. Motion – To Appoint John Eberly To The Caledonia Township Planning Commission

Motion Stated:	Hermet – Motion to appoint John Eberly to the Caledonia Township Planning Commission.
Motion Supported:	Zoller
Motion Status:	Approved

~~Motion – To Approve Sponsorship of The Caledonia Community Concert Series (May, June, July, September, October)~~

This motion was removed.

H. Motion – To Approve BOR Member Re-appointments

Our attorney advised us to re-appoint the BOR to 2023 so the dates are in sync and match our statutory requirements.

Motion Stated:	Zoller – Motion to approve BOR Member re-appointments Adam Paarlberg, Butch Welton and Bill Donohue.
Motion Supported:	Robertson
Motion Status:	Approved

11. BOARD COMMENTS

Time: 7:49 PM

Snoeyink:

- None

Hermenet:

- None

Bradshaw:

- Inquired if our next Board Meeting will be in person with our technology upgrades. Administrator Robertson replied the upgrades are currently being done. Possibly meet in June.

Harrison:

- Acknowledged the resignation of Chair Adam Paarlberg from the Planning Commission. Thanked Commissioner Paarlberg for his service and the knowledge he brought to the Planning Commission Board. Paarlberg will continue to serve on the Caledonia BOR.

Henry:

- Our new Caledonia website is up and live and continues to be improved.

Zoller:

- None

Robertson:

- None

12. PUBLIC COMMENT (EXTENDED – UP TO 5 MINUTES)

None

13. ADJOURNMENT

Time: 7:51 PM

Motion Stated:	Zoller – Motion to adjourn.
Motion Supported:	Snoeyink
Motion Status:	Approved

Bryan Harrison, Supervisor

Joni Henry, Clerk

Minutes Reported By: Christine Bailard, Deputy Clerk

