



**CHARTER TOWNSHIP OF CALEDONIA
BOARD OF TRUSTEES**

A regular meeting of the Charter Township of Caledonia Board of Trustees will be held beginning at 7:00 pm on Wednesday, June 16, 2021, at the Caledonia Township Hall, 8196 Broadmoor Ave, Caledonia, MI 49316.

NOTE: Individuals with disabilities may request auxiliary aids and services for the meeting by contacting the Township Clerk at 616.891.0070

MEETING AGENDA

1. CALL TO ORDER / ROLL CALL

TIME: 7:00

Roll Call:	SNOEYINK: Present HERMENET: Present BRADSHAW: Present HARRISON: Present	HENRY: Present ZOLLER: Present ROBERTSON: Present
Others Present:	Media, Assistant Clerk Skidmore, Deputy Clerk Bailard, Staff Pattersons	

2. PLEDGE OF ALLEGIANCE AND INVOCATION – Supervisor Harrison

3. CONSIDERATION OF THE MEETING AGENDA

Motion Stated:	Snoeyink – Motion to approve the meeting agenda.
Motion Supported:	Hermenet
Motion Status:	Approved

4. PUBLIC COMMENT (BRIEF - UP TO 2 MINUTES)

None

5. INQUIRY OF CONFLICT OF INTEREST

None

6. APPROVAL OF THE CONSENT AGENDA

- A. Minutes of the June 2nd, 2021 Meeting
- B. Approval to Pay Bills
 - i. Accounts Payable
 - ii. Accounts Payable Current Tax
- C. Treasurers Report
- D. CD Report
- E. Building Dept Report
- F. Utilities Report
 - i. Infrastructure Maintenance Budget
 - ii. Infrastructure Maintenance Client Report
- G. Report From Township Administrator

Motion Stated:	Snoeyink – Motion to approve the consent agenda.
Motion Supported:	Zoller
Motion Status:	Approved

7. REPORT FROM BOARD/COMMITTEE OFFICERS AND STAFF

None

8. CORRESPONDENCE

A. Audit Of Minimum Assessing Requirements - Township Received Perfect Score

No comments from Board members.

B. Executive Summary – CIS Benchmark Report

No comments from Board members.

9. UNFINISHED BUSINESS

A. Ordinance – 2nd Reading – An Ordinance To Amend The Zoning Ordinance Of The Charter Township Of Caledonia [Lot Requirements For Accessory Buildings]

Board discussed the assessing issues surrounding parcels; the terminology difference between Lot Size and Lot Area; and Right of Way impacts. Supervisor Harrison provided additional research to the Board regarding current practice in this area for 22 surrounding townships.

Motion Stated:	Hermetet – Motion to approve the 2 nd Reading of An Ordinance To Amend The Zoning Ordinance Of The Charter Township Of Caledonia [Lot Requirements For Accessory Buildings].			
Motion Supported:	None			
Roll Call Vote:	SNOEYINK: HERMENET: BRADSHAW: HARRISON:		HENRY: ZOLLER: ROBERTSON:	
Motion Status:	Motion failed.			

Motion Stated:	Bradshaw - Motion to deny the 2 nd Reading of An Ordinance To Amend The Zoning Ordinance Of The Charter Township Of Caledonia [Lot Requirements For Accessory Buildings].			
Motion Supported:	Robertson			
Roll Call Vote:	SNOEYINK: HERMENET: BRADSHAW: HARRISON:	Nay Nay Aye Aye	HENRY: ZOLLER: ROBERTSON:	Aye Nay Aye
Motion Status:	Approved			

10. NEW BUSINESS

A. Motion – To Approve/Not Approve County Foreclosed Properties

Motion Stated:	Zoller – Motion to not approve the purchase of the County Foreclosed Properties.
Motion Supported:	Snoeyink
Motion Status:	Approved

B. Motion – To Approve Insurance Package With Burnham & Flowers Insurance Group – [Consider Optional Coverage]

Board discussed the need to have the 250 Maple Street (Historical Building) removed from the submitted quote. Discussion centered on whether the assessment of the buildings covered were accurate according to today's values. Board discussed the merits of the optional program coverages and determined that the Casualty & Property Limited Terrorism Coverage; Cyber & Privacy Liability Coverage and Increase Non-Monetary Defense Cost Coverage to \$100,000 per suit/\$100,000 aggregate would provide value to the Township.

Motion Stated:	Harrison – Motion to authorize the administrator to make policy confirmations and bind an Insurance Package with Burnham & Flowers Insurance Group with the optional program coverages included: Casualty & Property Limited Terrorism Coverage; Cyber & Privacy Liability Coverage and Increase Non-Monetary Defense Cost Coverage to \$100,000 per suit/\$100,000 aggregate.
Motion Supported:	Snoeyink
Motion Status:	Approved

C. Motion – To Approve Bid For Additional Pickleball Courts – (To Be Provided)

Robertson discussed that references had been checked on the low bidder by Vriesman and Korhorn. Although the low bidder is a new company, the references provided were favorable. Vriesman and Korhorn provided a recommendation to accept the Katerberg VerHage bid due to the company's reputation and previous experience in this area of construction. Discussion centered on whether costs would be reduced if the Township decided to go out for additional bids at a later date. Harrison indicated that he would prefer to go with the low bidder for this project.

Motion Stated:	Zoller – Motion to approve the Katerberg VerHage bid for the additional pickle ball courts.
Motion Supported:	Robertson
Motion Status:	Approved Ayes – 6; Nays - 1 Harrison

D. Motion – To Approve The Waste Water Treatment Plant Payment No. 6

Robertson stated that the project is on schedule and on budget. In addition, Robertson stated that the project is expected to be completed during the Fall of 2021.

Motion Stated:	Hermenet – Motion to approve the Waste Water Treatment Plant Payment No. 6.
Motion Supported:	Snoeyink
Motion Status:	Approved

E. Resolution – Resolution To Place The 2021 Summer Special Assessments Districts’ On The July 2021 Tax Roll

Motion Stated:	Robertson – Motion to approve the Resolution to place the 2021 Summer Special Assessments Districts’ on the July 2021 Tax Roll.			
Motion Supported:	Zoller			
Roll Call Vote:	SNOEYINK:	Aye	HENRY:	Aye
	HERMENET:	Aye	ZOLLER:	Aye
	BRADSHAW:	Aye	ROBERTSON:	Aye
	HARRISON:	Aye		
Motion Status:	Approved			

F. Resolution – Resolution To Schedule Public Hearing For Consideration Of An Application For Industrial Facilities Tax Exemptions For Aspen Surgical Products, Inc [Aspen Surgical Products, Inc – Southbelt Industrial Development District No. 2 (5145 Beltway Drive)]

Motion Stated:	Robertson – Motion to approve the Resolution to Schedule Public Hearing For Consideration Of An Application For Industrial Facilities Tax Exemptions For Aspen Surgical Products, Inc. [Aspen Surgical Products, Inc. – Southbelt Industrial Development District No. 2 (5145 Beltway Drive)].			
Motion Supported:	Snoeyink			
Roll Call Vote:	SNOEYINK:	Aye	HENRY:	Aye
	HERMENET:	Aye	ZOLLER:	Aye
	BRADSHAW:	Aye	ROBERTSON:	Aye
	HARRISON:	Aye		
Motion Status:	Approved			

11. BOARD COMMENTS

Time: 7:55 PM

Snoeyink:

- None

Hermenet:

- None

Bradshaw:

- None

Harrison:

- Harrison stated that Deputy Clerk Bailard provided her notice of resignation from the Township.

Harrison thanked Deputy Clerk Bailard for her service to the community and that she will be missed.

Henry:

- Henry also expressed her gratitude to Deputy Clerk Bailard for her service.

Zoller:

➤ None

Robertson:

➤ Robertson expressed his dismay at the technological difficulties at tonight's meeting and will ensure Feyen Zylstra is contacted to determine the cause.

12. PUBLIC COMMENT (EXTENDED – UP TO 5 MINUTES)

None

13. ADJOURNMENT

Time: 7:56 PM

Motion Stated:	Zoller – Motion to adjourn the meeting.
Motion Supported:	Snoeyink
Motion Status:	Approved

Bryan Harrison, Supervisor

Joni Henry, Clerk

Minutes Reported By: Stephanie Skidmore, Assistant Clerk