



**CHARTER TOWNSHIP OF CALEDONIA
BOARD OF TRUSTEES**

A regular meeting of the Charter Township of Caledonia Board of Trustees will be held beginning at 7:00 pm on Wednesday, September 1, 2021, at the Caledonia Township Hall, 8196 Broadmoor Ave, Caledonia, MI 49316.

NOTE: Individuals with disabilities may request auxiliary aids and services for the meeting by contacting the Township Clerk at 616.891.0070

MEETING AGENDA

A. CALL TO ORDER / ROLL CALL

TIME: 7:00 PM

Roll Call:	SNOEYINK: Present HERMENET: Present BRADSHAW: Present HARRISON: Present	HENRY: Absent w/notice ZOLLER: Present ROBERTSON: Present
Others Present:	Media, Citizens, Assistant Clerk Skidmore, Patterson's, J. Lindsay, K. Yonker	

2. PLEDGE OF ALLEGIANCE AND INVOCATION – Supervisor Harrison

3. CONSIDERATION OF THE MEETING AGENDA

Motion Stated:	Harrison – Motion to remove items H & K from the Meeting Agenda.
Motion Supported:	Snoeyink
Motion Status:	Approved

Motion Stated:	Snoeyink – Motion to approve the Meeting Agenda as amended.
Motion Supported:	Hermenet
Motion Status:	Approved

4. PUBLIC COMMENT (BRIEF - UP TO 2 MINUTES)

Mrs. Calhoun expressed her concern about an incident at the Kent District Library Caledonia Branch.

5. INQUIRY OF CONFLICT OF INTEREST

None

6. APPROVAL OF THE CONSENT AGENDA

- A. Minutes of the August 4, 2021 Meeting
- B. Minutes of the August 23, 2021 Meeting
- C. Approval to Pay Bills
 - i. Accounts Payable
 - ii. Accounts Payable Current Tax
- D. Treasurers Report
- E. CD Report

- F. Building Dept Report
- G. Utilities Report
 - i. Infrastructure Maintenance Budget
 - ii. Infrastructure Maintenance Client Report
- H. Report From Township Administrator

Motion Stated:	Hermetnet - Motion to approve the Consent Agenda.
Motion Supported:	Zoller
Motion Status:	Approved

7. REPORT FROM BOARD/COMMITTEE OFFICERS AND STAFF

None

8. CORRESPONDENCE

None

9. UNFINISHED BUSINESS

- A. Ordinance – 2nd Reading – An Ordinance to Amend the Zoning Ordinance of the Charter Township of Caledonia [Application of Deborah Bly and Megan Baareman for Rezoning from AG District To R-2 district] (491 Johnson)

No discussion or public comment received on this proposed ordinance.

Motion Stated:	Bradshaw – Motion to approve an Ordinance to amend the Zoning Ordinance of the Charter Township of Caledonia [Application of Deborah Bly and Megan Baareman for Rezoning from AG District to R-2 district] (491 Johnson).			
Motion Supported:	Snoeyink			
Roll Call Vote:	SNOEYINK:	Aye	HENRY:	Absent
	HERMENET:	Aye	ZOLLER:	Aye
	BRADSHAW:	Aye	ROBERTSON:	Aye
	HARRISON:	Aye		
Motion Status:	Approved			

- B. Ordinance – 2nd Reading – An Ordinance to Amend the Zoning Ordinance of the Charter Township of Caledonia [Application of Dave Wozniak; 8700 Kraft Avenue SE]

No discussion or public comment received on this proposed ordinance.

Motion Stated:	Zoller – Motion to approve an Ordinance to amend the Zoning Ordinance of the Charter Township of Caledonia [Application of Dave Wozniak; 8700 Kraft Avenue SE].			
Motion Supported:	Snoeyink			
Roll Call Vote:	SNOEYINK:	Aye	HENRY:	Absent
	HERMENET:	Aye	ZOLLER:	Aye
	BRADSHAW:	Aye	ROBERTSON:	Aye
	HARRISON:	Aye		
Motion Status:	Approved			

10. NEW BUSINESS**A. Motion To Approve Project Proposal and Solicit Bids for Additional Storage Room Construction at Township Hall**

Robertson provided an overview to add additional storage to the “middle bay” area of the Township Hall. Bradshaw asked for clarification on the bid process and stated that he would prefer to have architectural plans/specifications and formalized contract language.

Motion Stated:	Zoller – Motion to Approve Project Proposal and Solicit Bids for Additional Storage Room Construction at Township Hall as presented.
Motion Supported:	Snoeyink
Motion Status:	Approved

B. Motion – To Approve Purchase of Outdoor Movie Theatre System

Harrison and Patterson provided an overview of the proposed outdoor movie theatre system to be utilized at the Community Green.

Motion Stated:	Zoller - Motion to approve the purchase of the Outdoor Movie Theatre System.
Motion Supported:	Snoeyink
Motion Status:	Approved

C. Motion – To Approve Alternate Bid for Library Exterior Painting

Robertson stated that due to issues with the previously awarded bidder, it has become necessary to approve an alternate vendor to complete the painting project.

Motion Stated:	Robertson - Motion to approve alternate bid for Library exterior painting by Jeff Bryant Painting in the amount of \$2900.00.
Motion Supported:	Zoller
Motion Status:	Approved

D. Motion – To Approve Renewal of Employee Medical, Dental, Life Insurance Benefits for 10/1/2021-9/30/2022.

Robertson stated that this is a continuation of the same plan that the Township has previously had for a number of years with the same provider.

Motion Stated:	Harrison - Motion to approve Renewal of Employee Medical, Dental, and Life Insurance Benefits for 10/1/2021-9/30/2022 as presented.
Motion Supported:	Snoeyink
Motion Status:	Approved

E. Motion – To Approve Vision Insurance Benefit for 10/1/21-9/30/2022

Board members discussed approving this proposed vision insurance benefit vs self-insuring impacted employees.

Motion Stated:	Hermetnet – Motion to approve Vision Insurance Benefit for 10/1/21-9/30/2022.
Motion Supported:	Robertson
Motion Status:	Approved

F. Motion – To Adopt the September 1, 2021 Revisions to the Charter Township of Caledonia Personnel Policy Manual.

Board members will revisit the Media Inquiries section at a future meeting to determine whether additional employees should be added to this policy to respond to inquiries by the media besides the Chief Administrative Officer.

Motion Stated:	Harrison – Motion to adopt the September 1, 2021 Revisions to the Charter Township of Caledonia Personnel Policy Manual.
Motion Supported:	Hermetnet
Motion Status:	Approved

G. Resolution – Resolution Approving Renumbering of Zoning Ordinance Section for Agri-Business Special Land Use Standards.

Motion Stated:	Harrison – Motion to approve the Resolution approving renumbering of Zoning Ordinance Section for Agri-Business Special Land Use Standards.			
Motion Supported:	Zoller			
Roll Call Vote:	SNOEYINK:	Aye	HENRY:	Absent
	HERMENET:	Aye	ZOLLER:	Aye
	BRADSHAW:	Aye	ROBERTSON:	Aye
	HARRISON:	Aye		
Motion Status:	Approved			

~~H. Motion – To approve the Purchase of New Trash Receptacles for Township Cemeteries.~~

This item was removed from the agenda and will be added to the next Board meeting agenda.

I. Motion – To Approve Kent County Drain Repair.

Board members discussed whether the Township should pay for the required drain/catch basin/detention pond inspections by the Kent County Drain Commission as mandated by the Clean Water Act or assess the individual property owners who are receiving the benefits.

Motion Stated:	Zoller – Motion to table the discussion.
Motion Supported:	None
Motion Status:	Motion is not seconded.

Motion Stated:	Harrison - Motion to decline payment as requested and ask Drain Commission to proceed with assessment to those receiving the benefit.
Motion Supported:	Snoeyink
Motion Status:	Approved; five ayes and one nay (Robertson).

J. Motion – To Approve the Waste Water Treatment Plant Payment #8.

Robertson stated that the project is on budget and on schedule.

Motion Stated:	Zoller - Motion to approve the Waste Water Treatment Plant Payment #8.
Motion Supported:	Bradshaw
Motion Status:	Approved.

~~K. Motion — To Approve Quote for Fetch GIS Cemetery Software with Amalgam, LLC. \$4500.00 per year Service Fee & Set Up Costs Not To Exceed \$1875.00.~~

This item was removed from the agenda.

L. Discussion – Trail System Next Steps and Priority List.

Hermet stated that the Kent County Road Commission would like to install eight foot shoulders (instead of the original 10 foot) on each side of the current road improvements on 68th Street. In addition, Hermet stated that the Kent County Road Commission removed the continuation of road improvements from 68th to Whitneyville in 2022. Hermet provided an overview of the additional road improvements within Caledonia that the Township can possibly partner with the Kent County Road Commission to do trail enhancements. Hermet would like the Board to consider possible trail projects and determine at the next board meeting which project(s) they would like to pursue.

11. BOARD COMMENTS

Snoeyink:

- None

Hermet:

- None

Bradshaw:

- None

Harrison:

- None

Henry:

- Absent

Zoller:

- None

Robertson:

- None

12. PUBLIC COMMENT (EXTENDED – UP TO 5 MINUTES)

None

13. ADJOURNMENT

Time: 8:31 PM

Motion Stated:	Zoller – Motion to adjourn the meeting.
Motion Supported:	Snoeyink
Motion Status:	Approved

Bryan Harrison, Supervisor

Joni Henry, Clerk

Minutes Reported By: Stephanie Skidmore, Assistant Clerk